INSTRUCTIONS FOR DISPATCH OF GOODS BY SEA

Exporter (Shipper):

Address:

Tel: **Fax:**

Consigned to:

Address:

Tel: **Fax:**

Also Notify:

Address:

Tel: **Fax:**

IMEX SOLUTIONS LIMITED
1st Floor, 37 Volcy Pougnet Street,
Port-Louis, Mauritius
Tel: (230) 212 7255 Fax: (230) 212 7292
Email: sales@imexsolu.com
Website: http://www.imexsolu.com

Carrier	From (Port of Departure)
To (Port of Destination)	**Final Destination If On Carriage**
Export License No.	**Bill Of Lading No. / Vessel & Voyage**

Payment Method (Tick As Appropriate)

Sea Freight	**Prepaid**	☐	**Collect**	☐
Other Charges	**Prepaid**	☐	**Collect**	☐

No Of Packages & Method of Packing	Marks & Numbers	Description (Including country of origin) & Quantity	Gross WT. (KG)	Dimensions (CM)

Specify Currency	Declared Value for Customs	Declared Value For Carriage	Insurance Amount

DOCUMENTS

(Indicate quantity or tick as appropriate)

	Enclosed		To Be Prepared By IMEX SOLUTIONS LIMITED		To Be Sent To: Shipper Orig.	Shipper Cop.	Consignee Orig.	Consignee Cop.
Description								
Commercial Invoice								
Certificate of Origin								
Export Permit/Export Visa								
Certificate of Insurance								
Bill Of Lading								
Customs Bill Of Entry								
EUR1 Certificate								
COMESA Certificate								
Hazardous Goods								
GSP								
Packing List								
Veterinary Certificate								
Phytosanitary Certificate								

ADDITIONAL SERVICES *(Tick As Appropriate)*

Warehousing ☐ Packing ☐ Strapping ☐
Insurance ☐ Pickup * ☐

* Time
* Address

SPECIAL INSTRUCTIONS/ADDITIONAL INFORMATION:

I/We undertake to pay all charges of whatsoever nature, which will be incurred in connection with all formalities and functions that will have to be carried out to the best of my/our interest for the despatch of the goods in question and to pay in advance all or part of the charges that may be requested. I/We certify that the above particulars are correct and hereby expressly accept and agree to be bound by all stipulations, exceptions, exclusions, limitations, conditions and liabilities contained in the **Standard Trading Conditions (available upon request)**. I/We accept and agree to the Standard Trading Conditions, available upon request, not only for myself/ourselves but also as authorized agents for and on behalf of all other persons who may become interested in the goods described herein.

I/We hereby guarantee payment of all freight collect charges and other charges due to **IMEX SOLUTIONS LIMITED** if the shipment is abandoned, refused by the consignee, returned at our request, confiscated by the customs or for any other reason cannot de delivered within a reasonable time. In case of any other or special arrangements we agree to hold **IMEX SOLUTIONS LIMITED** exempt from an liability whatsoever arising out of unforeseen circumstances and/or acts of nature, etc.

Should **IMEX SOLUTIONS LIMITED**, have to make use of the services of an Attorney at Law to recover any amount due, the sender undertakes to pay all costs and commissions involved as well as consequential losses that may arise.

Received the above shipment for : **IMEX SOLUTIONS LIMITED** by.....	***Signatory's Name in Block Letters***
	Date, Signature & Chop